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# *Town of LeRay*

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## **Interpretation Application**

**For:** \_\_\_\_\_

Contact Morgan Melancon with any questions:  
(315) 629-4052 or [clerk@townofleray.org](mailto:clerk@townofleray.org)





# Town of LeRay

## INTERPRETATION APPLICATION

### OFFICE USE ONLY

\$100 Application Fee
  \$100 Fee for Special Meeting  
 Cash     Check    Check #: \_\_\_\_\_    Receipt #: \_\_\_\_\_  
**Zoning District Classification:**  
 AR    R-1    MU    CC    PD    MED    MHO    Well Head Protection Zone  
**Date submitted:** \_\_\_\_\_    **Received by:** \_\_\_\_\_

### Appeals for Interpretations

All zoning laws are complex enough that, from time to time, there will be trouble interpreting them. The ZBA may interpret the zoning law for an applicant only where there is an appeal from a decision of the Zoning Enforcement Officer (ZEO), as in the case of variances. If a ZEO denies a permit on the basis of his interpretation of the zoning law, and the applicant disagrees, the applicant may appeal to the ZBA for a “second opinion,” or interpretation, of a particular section of the law. Likewise, a neighbor who disagrees with the issuance of a permit may appeal for an interpretation of the law.

The ZBA must determine the facts of the case. The board may use the opinions of town officials such as the town attorney and planning board, and the context provided by the comprehensive plan to help them determine the intent of the law. The interpretation must be consistent with precedents. The ZBA’s decision is final.

### Interpretation Application Checklist

**Please provide 5 additional copies of all supporting documents unless otherwise directed by the Zoning Board of Appeals Chairperson.**

#### A Complete Application Must Have the Following:

- A Completed Application Form
- A Completed Part 1 SEQR Form
- A denial letter of the Zoning Permit Application
- The fee for application submission

The Zoning Board of Appeals has the power to interpret the Ordinance text and map in the administration of the Zoning Ordinance as to the meaning and intent of the Zoning Ordinance.

### Contact Information

**Applicant Name:** \_\_\_\_\_ Title:    Mr.    Mrs.    Ms.    Miss.  
**Company Name (if applicable):** \_\_\_\_\_  
**Email:** \_\_\_\_\_    **Phone:** \_\_\_\_\_  
**Mailing Address:** \_\_\_\_\_    **City:** \_\_\_\_\_    **State:** \_\_\_\_\_    **Zip:** \_\_\_\_\_  
**You are the:**     Owner     Tenant     Contractor     Other, explain: \_\_\_\_\_  
**Would you like to be notified of appeal information (i.e., meetings, mailed correspondence, emails)?**    Yes    No

**Property Owner Name** (if different from applicant): \_\_\_\_\_  
Title:  Mr.  Mrs.  Ms.  Miss. **Business Name** (if applicable): \_\_\_\_\_  
Email: \_\_\_\_\_ Phone: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Would you like to be notified of appeal information (i.e., meetings, mailed correspondence, emails)?  Yes  No

**Contact Person Name:** \_\_\_\_\_ Title:  Mr.  Mrs.  Ms.  Miss.  
Company Name (if applicable): \_\_\_\_\_  
Email: \_\_\_\_\_ Phone: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

You will be notified of correspondence for all appeal information.

**Additional contact to be notified of project information:** (optional)

**Name:** \_\_\_\_\_ Title:  Mr.  Mrs.  Ms.  Miss.  
Email: \_\_\_\_\_ Phone: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

## Project Information

**This appeal concerns property at the following address:**

Parcel Address: \_\_\_\_\_ **Tax Parcel #:** \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**1. The applicant's appeal concerns property:**

- Owned by the Applicant or the Applicant as Agent for the Owner.
- Which is Adjacent to, or nearby, property owned by the applicant.  
(indicate the Tax Parcel # of such property: \_\_\_\_\_)

**2. Zoning Officers decision being appealed:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**3. Date of decision by Administrative Official or Board:** \_\_\_\_\_

\_\_\_\_\_

**4. Request for Interpretation of:** Article: \_\_\_\_\_ Section: \_\_\_\_\_ Paragraph: \_\_\_\_\_

**5. Title of Code Provision:** \_\_\_\_\_

**6. What is the proposed interpretation of the Zoning Law? (use additional pages if needed):**

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\_\_\_\_\_  
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7. What is the current use of the property, and how does the interpretation affect that use?

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**SIGNATURE AND VERIFICATION**

Please be advised that no application can be deemed complete unless signed below.

I hereby certify that the information enclosed herewith and on the application is accurate and factual:

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of ZEO: \_\_\_\_\_ Date: \_\_\_\_\_