

Town of LeRay

Town Board Minutes

July 10, 2025

Call to Order

Proceedings of a Town Board Meeting held at the LeRay Town Municipal Office on July 10, 2025. The meeting was called to order at 4:00 p.m. by Supervisor Carpenter who led the room in the Pledge of Allegiance.

Open Regular Meeting

Leland J. Carpenter – Supervisor, Melissa L. Verne – Town Clerk, Nathan Toutant – Director of Finance/Clerk to Supervisor – **Absent**, Board Members in attendance: Samuel Biondolillo, Michael Gracey, Merle Otis – **Absent**, Patrick O'Donnell, James Burrows – Town Attorney – **Absent**, Debbie Biondolillo – Planning Board Chairperson, Lee Shimel – Zoning Enforcement Officer, William Vargulick – Town Assessor – **Absent**, Bruce Shawcross – Highway Superintendent, Mike Altieri – Town Engineer – **Absent**, Tony Goodrich – DANC

Approval of Minutes

The minutes from the meeting held on June 12, 2025, were reviewed by the Board Members. A motion to approve the minutes as drafted was made by Councilman Biondolillo and seconded by Councilman Gracey.

The vote went as follows:			
Ayes:	4	Nays:	0
The motion passed.			

Report from Town Dog Control Officer – Lindsay Hess

DCO Hess submitted her monthly report. She reported on an animal cruelty case involving four (4) dogs that has been referred to the LeRay Town Court and adjourned for a second time. She also reported on a separate incident involving a dog that was euthanized; the owners in that case still have fourteen (14) other dogs at large.

Report from DANC – Tony Goodrich

Mr. Goodrich gave his monthly report

Report from Highway Superintendent – Bruce Shawcross

Mr. Shawcross gave his monthly report. Mr. Shawcross reported that a culvert pipe was replaced on Lafave Road. The GPS units that were ordered from Verizon are in, just waiting to be installed.

Report from the Town Engineer – Mike Altieri – Absent

A motion was made by Councilman Gracey and seconded by Supervisor Carpenter to rescind the motion from the meeting, June 12, 2025 “to contact and go with the next lowest bidder for the Highway Facility Security Project, ENI Mechanical, Inc.” as this bidder could not honor their original bid price.

The vote went as follows:

Ayes:	4	Nays:	0
-------	---	-------	---

The motion passed.

A motion was made by Councilman Biondolillo and seconded by Councilman Gracey to go with the 3rd lowest bidder for the Highway Facility Security Project, Barkley’s Lock and Safe, in the amount of \$27,540.

The vote went as follows:

Ayes:	4	Nays:	0
-------	---	-------	---

The motion passed.

Report from the Zoning Enforcement Officer – Lee Shimel

Mr. Shimel reported that the Wewer project was adjourned once again in LeRay Town Court.

Report from the Town Assessor – William Vargulick – Absent

No report.

Report from Planning Board

Mrs. Biondolillo reported on planning board projects.

Report from the Town Clerk – Melissa L. Verne

	Cash Balances as of June 30, 2025		Current Month Abstract 7	
General Fund	\$	2,094,436.34	\$	105,470.40
Highway Fund-Town wide	\$	983,862.20	\$	42,030.04
Highway Fund-Town Outside	\$	725,427.01	\$	153,409.25
Expendable Trust	\$	794.12	\$	0.00
Consolidated Water District	\$	2,206,433.96	\$	15,975.23
Water District # 3	\$	21,474.11	\$	32.00
Sewer District # 1	\$	865,092.79	\$	4,904.61
Sewer District # 2	\$	87,470.47	\$	863.41
Sewer District # 3	\$	-8,381.82	\$	1,858.08
Sewer District # 4	\$	409,304.99	\$	1,026.41
Capital Project # 3 (Sewer Dist. 1)	\$	135,581.45	\$	0.00
Capital Project # 4W (Water 2 Imp)	\$	0.00	\$	0.00
Capital Project # 5 (Highway Fac.)	\$	0.00	\$	0.00
Trust & Agency	\$	218,176.71	\$	5,218.06

A motion was made by Councilman Biondolillo and seconded by Councilman Gracey that Abstract #7 vouchers 847-971 in the amount of \$330,787.49 be paid from the above accounts.

The vote went as follows:			
Ayes:	4	Nays:	0
The motion passed.			

LeRay Housing incurred \$1,023.63 in penalties across their 300 accounts due to late payment of April 2025 utility bills. Management from LeRay Housing stated the delay was caused by a change in their email address, which resulted in missed communications and billing notices. LeRay Housing has formally requested that the penalties be waived. With four (4) board members present, the vote resulted in a tie. Due to the split vote, the motion was tabled until the next scheduled board meeting.

Clerk Verne presented a proposal to the Town Board to shift the processing of the 2nd and 3rd installments of Town/County Property Taxes to the Jefferson County Treasurer's Office. After discussion, the Board agreed that this change would be beneficial to the Town and approved the proposal.

A motion was made by Councilman Biondolillo and seconded by Councilman Gracey to authorize the Town of LeRay Clerk's Office to continue collecting full property tax payments and 1st installments, and to shift the collection of 2nd and 3rd installment payments for Town and County taxes to the Jefferson County Treasurer's Office, to begin with the 2026 Tax Collection.

The vote went as follows:			
Ayes:	4	Nays:	0
The motion passed.			

A motion was made by Councilman Biondolillo and seconded by Councilman Gracey to adjourn this meeting, at 4:50 p.m. to July 24, 2025 at 4:00 p.m.

The vote went as follows:			
Ayes:	4	Nays:	0
The motion passed.			

Respectfully given:

Melissa L. Verne

Melissa L. Verne, LeRay Town Clerk