

# Town of LeRay

## Town Board Minutes

July 14, 2022

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### Call to Order

Proceedings of a Town Board Meeting held at the LeRay Town Municipal Office on July 14, 2022. The meeting was called to order by Supervisor Taylor at 4:00 p.m. who led the room in the Pledge of Allegiance.

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### Open Regular Meeting

Ronald C. Taylor – Supervisor, Melissa L. Verne – Town Clerk, Nathan Toutant – Clerk to Supervisor, Board Members in attendance: Samuel Biondolillo, John Eisenhauer, Michael Gracey, Lee Carpenter, Joseph Russell – Town Attorney, Jessica Jenack – Community Development Coordinator, Lee Shimel – Zoning Enforcement Officer, William Vargulick – Town Assessor-absent, Dan Young – Highway Superintendent, Mike Altieri – Town Engineer, Steve Marshall & Kenny Kizzer – DANC. Additionally present- Pat O'Donnell

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### Approval of Minutes

The minutes from the meeting held on June 9, 2022, were reviewed by the Board Members. A motion to approve the minutes as drafted was made by Councilman Gracey and seconded by Councilman Carpenter.

The vote went as follows:			
Ayes:	5	Nays:	0
The motion passed.			

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### Comments from the Floor

No comments from the floor.

<b>Review of the proposed Local Law #5-2022 – Sections 158-94 and 158-102 of the Municipal Code of the Town of LeRay.</b>
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The Board reviewed the revised proposed Local Law #5-2022. Part 1 of the Short Environmental Assessment Form was prepared for review. The Board decided to send the project to the Jefferson County Planning Board for their review at their July 26, 2022, meeting. Part 2 of the Short Environmental Assessment Form will be reviewed at next month's meeting.

A motion was made by Councilman Eisenhauer and seconded by Councilman Biondolillo to set a Public Hearing for proposed Local Law #5-2022 for August 11, 2022, at 4:10 p.m.

The vote went as follows:			
Ayes:	5	Nays:	0
The motion passed.			

### **Report from Jessica Jenack, Community Development Coordinator**

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The Planning Board meeting was held the same evening with 2 minor subdivisions on their agenda. The Comprehensive Planning Committee was held on July 18<sup>th</sup> at 2:30 p.m.

After Mrs. Jenack spoke, Councilman Eisenhower apologized for his behavior toward her at a previous meeting.

### **Report from Dan Young, Highway Superintendent**

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Mr. Young reported on all the work the Town Highway department accomplished this month.

### **Report from Mike Altieri, Town Engineer**

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Mr. Altieri reported on the Town's projects that were in progress. Asbestos testing had been done on the "Briant" property on Willow Street.

A motion was made by Councilman Eisenhower and seconded by Councilman Carpenter to have Supervisor Taylor sign the SCADA Services Agreement.

The vote went as follows:			
Ayes:	5	Nays:	0
The motion passed.			

### **Report from Steve Marshall, DANC**

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Mr. Marshall introduced his replacement, Kenny Kizzer, for when he retires in the fall. Mr. Marshall reported on the work he had done for the Town Clerk. There were 36 meters defective in Eagle Ridge, and they were having problems receiving sensus meters and parts as they were a year out to receive. Well #1 and #2 at A site had been repaired. Well pumps were 72 weeks out to receive and he would get prices on those to possibly have on hand if needed. Mr. Marshall would like to have 2 fire hydrants purchased. There is a pump out at Casey pump station, that needs a clutch.

A motion was made by Councilman Carpenter and seconded by Councilman Biondolillo to buy 3 fire hydrants and install 2 with stokes connections, not to exceed \$12,000.

The vote went as follows:			
Ayes:	5	Nays:	0
The motion passed.			

A motion was made by Councilman Eisenhower and seconded by Councilman Carpenter to buy a new clutch for Casey pump station not to exceed \$6,500.

The vote went as follows:			
Ayes:	5	Nays:	0
The motion passed.			

**Report from Lee Shimel, Zoning Enforcement Office**

Mr. Shimel gave his report for the month.

**Report from Melissa L. Verne, Town Clerk**

	Cash Balances as of June 30, 2022		Current Month Abstract 7	
<b>General Fund</b>	\$	2,617,271.21	\$	70,168.17
<b>Highway Fund-Town wide</b>	\$	501,069.61	\$	12,607.53
<b>Highway Fund-Town Outside</b>	\$	695,883.20	\$	115,315.20
<b>Expendable Trust</b>	\$	787.42	\$	0.00
<b>Consolidated Water District</b>	\$	1,682,257.23	\$	38,160.35
<b>Water District # 3</b>	\$	12,746.88	\$	21,549.16
<b>Sewer District # 1</b>	\$	141,163.27	\$	6,118.95
<b>Sewer District # 2</b>	\$	38,147.29	\$	1,763.50
<b>Sewer District # 3</b>	\$	29,474.60	\$	13,408.53
<b>Sewer District # 4</b>	\$	304,636.84	\$	898.54
<b>Capital Project # 1 (Taylor Rd)</b>	\$	113,018.20	\$	101,522.62
<b>Capital Project # 2 (Water Dist. 4)</b>	\$	0.00	\$	0.00
<b>Capital Project # 3 (Sewer Dist. 1)</b>	\$	119,144.05	\$	0.00
<b>Capital Project # 3A (Sewer Dist. 4)</b>	\$	0.00	\$	0.00
<b>Capital Project # 4W (Water 2 Imp)</b>	\$	-3,679.99	\$	391,519.53
<b>Capital Project # 5 (Highway Fac.)</b>	\$	158,091.40	\$	126,960.17
<b>Trust &amp; Agency</b>	\$	21,897.00	\$	4,193.16

A motion was made by Councilman Eisenhauer and seconded by Councilman Biondolillo that Abstract #7, vouchers 923-1062 in the amount of \$904,185.41 be paid from the above accounts.

The vote went as follows:			
Ayes:	5	Nays:	0
The motion passed.			

Mrs. Verne presented a sales proposal from Edmunds Govtech to the Board for online bill pay for the water/sewer utility billing.

A motion was made by Councilman Eisenhauer and seconded by Councilman Carpenter to accept the sales proposal for the online bill pay for the water/sewer utility billing.

The vote went as follows:			
Ayes:	5	Nays:	0
The motion passed.			

Mrs. Verne presented a letter sent by the Jefferson County Treasurer regarding tax collecting. The County's tax collection program did not reliably work well with towns using the BAS tax program, the County would like to commence taking the town's second and third installments as a result of that. Mrs. Verne suggested the Town switch to the County's tax collection program to avoid errors and continue to take second and third installments for the convenience to our residents.

A motion was made by Councilman Biondolillo and seconded by Councilman Carpenter for the Town of LeRay town clerk's office to switch their tax collection software from BAS to the County's tax collection software TCS and continue to collect second and third tax installments.

The vote went as follows:			
Ayes:	5	Nays:	0
The motion passed.			

### **Report from Nathan Toutant, Clerk to the Supervisor**

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A request for a letter of support for the proposed Thousand Islands Event Center was presented to the board.

A motion was made by Supervisor Taylor and seconded by Councilman Carpenter to write a letter of support for the proposed Thousand Islands Event Center.

The vote went as follows:					
Ayes:	2- Taylor, Carpenter	Nays:	1-Eisenhauer	Abstained:	2- Biondolillo, Gracey
The motion did not pass.					

A motion was made by Councilman Eisenhauer and seconded by Councilman Carpenter to approve the following Resolution as drafted:

***WHEREAS**, the Town of LeRay, (hereinafter the "Town") owns and operates the water system within the Consolidated Water District limits; and*

***WHEREAS**, the Town is planning an extension of the Consolidated Water District North along US Rt. 11 to Pleasant Creek Meadows and the construction of such water system, supply, distribution, and appurtenances thereof (collectively, the "Project"); and*

***WHEREAS**, the Town is the recipient of NYS Office of Community Renewal Community Development Block Grant (CDBG) funds for the Project, CDBG number 624PR70-21 and*

***WHEREAS**, any projects that include CDBG funds must be assessed in accordance with the National Environmental Policy Act of 1969 and the related authorities listed at 24 CFR Part 58; and*

***WHEREAS**, no physical alteration to individual sites can occur nor can funds for those activities be committed or expended until receipt of an environmental clearance letter from the Housing Trust Fund Corporation; and*

**NOW, THEREFORE, LET IT BE RESOLVED THAT:**

- 1. The Town designates the Town Supervisor, Ronald C. Taylor, as the Certifying Officer and Deputy Town Supervisor, Samuel J. Biondolillo, as an alternate responsible for all activities associated with the environmental review process to be completed in conjunction with the Project;*

2. *An Environmental Review will be conducted in accordance with NEPA and related authorities listed at 24 CFR Part 58;*
3. *The Town will not authorize any physical alteration, commitment of funds, or expenditure of funds prior to receiving the appropriate environmental clearance letter from the Housing Trust Fund Corporation;*
4. *This resolution shall take effect immediately.*

The vote went as follows:			
Ayes:	5	Nays:	0
The motion passed.			

A motion was made by Councilman Eisenhauer and seconded by Councilman Biondolillo to sign the 1-year contract as presented for water with The Village of Evans Mills.

The vote went as follows:			
Ayes:	5	Nays:	0
The motion passed.			

Mr. Toutant gave report on financial information. Surveys were received back from those residents on the Town Line Road, for interest in water. These surveys will be forwarded to Gympo with a letter.

The Town Board received a resignation letter from Jackie Tunstall as a Town Zoning board member (ZBA), effective as of December 1, 2022.

A motion was made by Councilman Gracey and seconded by Councilman Carpenter to adjourn the monthly meeting at 6:16 p.m.

The vote went as follows:			
Ayes:	5	Nays:	0
The motion passed.			

Respectfully given:

*Melissa L. Verne*

Melissa L. Verne

LeRay Town Clerk