

Town of LeRay

Town Board Minutes

July 24, 2025

Call to Order

Proceedings of a Town Board Meeting held at the LeRay Town Municipal on July 24, 2025. This meeting was a continuation of an adjourned meeting of a regular meeting on July 10, 2025. The meeting was called to order at 4:00 p.m. by Supervisor Carpenter who led the room in the Pledge of Allegiance.

Open Regular Meeting

Leland J. Carpenter – Supervisor, Melissa L. Verne – Town Clerk, Nathan Toutant – Director of Finance/Clerk to Supervisor, Board Members in attendance: Samuel Biondolillo, Michael Gracey, Merle Otis, Patrick O'Donnell, Bruce Shawcross – Highway Superintendent, Mike Altieri– Town Engineer, Lee Shimel – Zoning Enforcement Officer

Report from the Town Engineer – Mike Altieri

A motion was made by Councilman Gracey and seconded by Councilman Otis to authorize the Town of LeRay to pay for and a qualified hydrogeologist to conduct a hydrogeological study in connection with the proposed Calcium Fire Department facility near the Town's A-site wellhead, for the purpose of gathering information to assess any potential impact the project may have on the Town's water supply.

The vote went as follows:			
Ayes:	5	Nays:	0
The motion passed.			

Report from Town Dog Control Officer – Lindsay Hess

A motion was made by Supervisor Carpenter and seconded by Councilman Biondolillo to encourage the Dog Control Officer to use reasonable efforts to obtain financial security for animals seized.

The vote went as follows:			
Ayes:	5	Nays:	0
The motion passed.			

Report from the Town Clerk – Melissa L. Verne

A motion was made by Supervisor Carpenter and seconded by Councilman Biondolillo, to deny the written request from LeRay Housing Associates LP to waive the penalty fees in the amount of \$1,023.63.

The vote went as follows:			
Ayes:	5	Nays:	0
The motion passed.			

A motion was made and passed by the Town Board at the July 10, 2025 meeting to authorize Jefferson County Treasurer to collect the 2nd and 3rd installments of property taxes beginning with the 2026 tax collection. Jefferson County has requested that a formal resolution be passed by the Town Board to implement this authorization.

RESOLUTION # 12 OF 2025
**Resolution Authorizing the Jefferson County Treasurer to Collect 2nd and 3rd
Installment Property Tax Payments**

WHEREAS, the Town of LeRay currently accepts full property tax payments and installment payments through the Town Clerk’s Office; and

WHEREAS, Jefferson County is authorized and equipped to receive property tax installment payments;

NOW, THEREFORE, BE IT RESOLVED, that beginning with the 2026 collection cycle, the Town Clerk shall accept **only full payments and first installment payments**;

BE IT FURTHER RESOLVED, that **all 2nd and 3rd installment payments** shall be made directly to the **Jefferson County Treasurer’s Office**;

BE IT FURTHER RESOLVED, that the Town Clerk shall notify residents of this change through appropriate communication channels.

The foregoing Resolution was offered by **Board Member, Biondolillo**, and seconded by **Board Member, Gracey**, and upon roll call vote of the Board was duly adopted as follows:

Supervisor Leland J. Carpenter	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Michael J. Gracey	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Samuel J. Biondolillo	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Patrick O'Donnell	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Merle C. Otis	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>

Dated: July 24, 2025

Melissa L. Verne, Town Clerk

Report from Nathan Toutant, Director of Finance/Clerk to the Supervisor

A motion was made by Councilman Biondolillo and seconded by Councilman O'Donnell to approve and have Supervisor Leland Carpenter sign the Municipal Solutions Contract for General Financial Services.

The vote went as follows:			
Ayes:	5	Nays:	0
The motion passed.			

A motion was made by Councilman Gracey and seconded by Councilman Otis to accept the Bond Counsel Agreement with Kendall, Harrienger & Burrows and authorize Supervisor Leland Carpenter to sign it.

The vote went as follows:			
Ayes:	5	Nays:	0
The motion passed.			

A motion was made by Councilman Biondolillo and seconded by Councilman O'Donnell to adjourn this meeting, at 5:22 p.m.

The vote went as follows:			
Ayes:	5	Nays:	0
The motion passed.			

Respectfully given:

Melissa L. Verne

Melissa L. Verne, LeRay Town Clerk