

Call to Order

Proceedings of a Special Town Board Meeting held at the LeRay Town Municipal Office on February 22, 2022. The meeting was called to order by Supervisor Taylor at 4:00 p.m. who lead the room in the Pledge of Allegiance.

Open Special Meeting

Ronald C. Taylor – Supervisor, Melissa L. Verne – Town Clerk, Nathan Toutant – Clerk to Supervisor, & Joseph Russell – Town Attorney Board Members in attendance: Samuel Biondolillo, John Eisenhower, Michael Gracey, Lee Carpenter

The Town Board discussed creating a full-time position of a Secretary to the Planning Board and Zoning Board of Appeals. General job duties and responsibilities was presented before The Board. The discussion included what the weekly hours would be and a salary for the position.

Councilman Eisenhower offered the following Resolution:

RESOLUTION CREATING A SECRETARY TO THE PLANNING BOARD AND ZONING BOARD OF APPEALS POSITION

WHEREAS, The Town had identified that a full-time Secretary to the Planning Board position was needed, and

WHEREAS the Town had identified that a part-time Secretary to the Zoning Board of Appeals position was needed, and

WHEREAS it was in the public interest to combine the full-time Planning Board position with the part-time Zoning Board of Appeals position, and

WHEREAS, Town Planning Boards were authorized by Section 271(2) of the Town Law to appoint a secretary, and

WHEREAS Town Boards were authorized by Section 267(2) of the Town Law to allow for compensation to be paid to a Secretary to the Planning and Zoning Board of Appeals, and

WHEREAS Section 41(1)(c) of the Civil Service Law places one secretary for each municipal board authorized by law to appoint one in the Exempt Class, and

WHEREAS a new position duties statement was sent to Jefferson County Human Resources for their review and approval, and

WHEREAS Jefferson County Human Resources sent the Town Supervisor an e-mail dated February 14, 2022, requesting a copy of the Town Board minutes at which this position was funded,

NOW THEREFORE BE IT RESOLVED that the Town Board hereby authorizes the creation of a full-time Secretary to the Planning Board and Zoning Board of Appeals with a salary in the amount of \$35,000/per annum, to be paid from Town Outside General Fund B with a Standard Work Day of 7.0hrs, and be it further

RESOLVED that the Town Clerk forward a copy of this resolution to Valerie Nugent, Director of Jefferson County Human Resources, the Town of LeRay Planning Board Chair, the Town of LeRay Zoning Board of Appeals Chair, the Town of LeRay Budget Officer, and the Clerk to the Supervisor.

A motion was made by Councilman Eisenhower and seconded by Councilman Biondolillo to create the position of Secretary to the Planning Board and Zoning Board of Appeals, approving the job duties and adopting the resolution as presented.

The vote went as follows:

Ayes: 5 Nays: 0

The motion passed.

A motion was made by Councilman Eisenhower and seconded by Councilman Carpenter to accept the Planning Board's recommendation of Morgan Melancon to fill the newly created position of Secretary to the Planning Board and Zoning Board of Appeals, effective as of February 28th, 2022.

The vote went as follows:

Ayes: 5 Nays: 0

The motion passed.

A motion was made by Councilman Biondolillo and seconded by Councilman Eisenhower to pass the financial resolution to modify the 2022 Town Budget as follows:

1. Increase revenue account 3021.1 State Aid, Court Facilities in the amount of \$2,285 and appropriation account 11104.1 Justices-Contractual in the same amount.
2. Transfer appropriation in the amount of \$4,500 from account 19904.1 Contingency Fund to 11104.1 Justices-Contractual.

3. Appropriate \$37,678 from 911.02 Unappropriated Fund Balance to the following appropriation accounts:

80101.2 Zoning PS	\$5,250
80201.2 Planning PS	\$29,750
90308.2 Social Security	\$2,678

The vote went as follows:

Ayes: 5 Nays: 0

The motion passed.

A motion was made by Councilman Carpenter and Supervisor Taylor to set a public hearing at 4:15pm for Local Law #3-2022, on March 10th 2022- a Local Law increasing the sliding scale income eligibility range for the partial real property tax exemptions for certain individuals sixty-five (65) years of age or over.

The vote went as follows:

Ayes: 5 Nays: 0

The motion passed.

There was a discussion on becoming a suburban town brought up by Councilman Eisenhauer.

A discussion on videoconferencing special legislation was had by Town Board members. We would have to adopt a resolution to have some Board members conference in and vote if outside of the Town. Mr. Russell would investigate the legislation on this before The Board made a decision.

Mr. Toutant presented an email from National Grid for possible pole locations to relocate the light being removed from Vantassel Road that was discussed at the Regular March meeting earlier in the month. The board discussed best location. The Board decided on putting the light at the site of the new water tower LeRay II.

The Board received printed quotes from Michael Docteur for additional work to be completed on the Highway Garage project for approval. A motion was made by Councilman Eisenhauer and seconded by Councilman Biondolillo to accept the quotes as presented by Docteur Environmental, to increase the scope of work from the original contractor, subject to the engineers meeting with the electrical contractor.

The vote went as follows:

Ayes: 5 Nays: 0

The motion passed.

Councilman Eisenhauer brought up for discussion section 487 of the Real Property Tax Law regarding Payment In Lieu of Taxes (PILOT) that we had previously opted out of with Local Law #6-2019. Mr. Eisenhauer had spoken with David Zembiec from Jefferson County Industrial Development Agency (JCIDA) previously on this.

Mr. Taylor brought to the Board's attention that the new plow truck was here, it had three (3) steps, and the previous new plow truck had two (2). Mr. Taylor believed that the plow truck with only the two (2) steps should be modified for safety issues, as the space between the last step and the ground was significant. Mr. Taylor would like the budget reviewed to see if there was money available to have the steps on the other plow truck modified, as well as any of the other plow trucks that may need more steps to make them safer.

A motion was made by Councilman Biondolillo and seconded Councilman Eisenhauer to adjourn the meeting at 5:00pm.

The vote went as follows:

Ayes: 5 Nays: 0

The motion passed.

Respectfully given:

Melissa L. Verne

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LeRay Town Clerk