

TO: NYS ROUTE 3 CORRIDOR SEWER BOARD

FROM: Christina Vargulick, Secretary (as reported by B. Nutting)

DATE: September 12, 2023

RE: Minutes of September 11, 2023 meeting

Present: S. Allen, F. Dishaw, G. Eddy, B. Peck and R. Taylor

Others: B. Nutting and N. Toutant

The NYS Route 3 Corridor Sewer/Development Board met at the Village of Black River Municipal Building on Monday, September 11, 2023. F. Dishaw called the meeting to order at 4:30pm.

The Board reviewed the minutes for August 14, 2023. Motion made by F. Dishaw, seconded by S. Allen to approve the minutes as presented. Ayes-5, Nays-0. Motion carried.

Operating Report

The period summary for August 2023 was distributed to the Board. The sewer flow was 6.6 MG. Seventy-nine percent (79%) of the total budgeted revenues were received. Expenses year-to-date were seventy-two percent (72%) of the total budgeted. Net cash of \$232,653.27 remained at the end of the period. The reserve account balance was \$228,110.38.

Motion made by R. Taylor , seconded by F. Dishaw to approve the report as presented. Ayes-5, Nays-0. Motion carried.

2024 Budget

Proof of notice having been furnished, the public hearing on the 2024 tentative budget was called to order at 4:35pm by Chairman Dishaw. No one from the public commented. All persons desiring to be heard, having been heard, the public hearing was closed at 4:36pm. Motion by R. Taylor, seconded by G. Eddy to adopt the tentative budget as the 2024 preliminary budget with a fixed rate of \$289.00/EDU and a variable rate of \$248.00/EDU (plus adjustment for T/Rutland as previously approved). S. Allen-aye, F. Dishaw-aye, G. Eddy-aye, B. Peck-aye, and R. Taylor-aye. Motion carried. A vote to adopt the preliminary budget will be held on December 11, 2023 pending component communities' public hearings.

(AUP) Request for Proposals

The four proposals received from accounting firms Bowers, Drescher & Malecki, Lumsden & McCormick, and North Country CPAs were ranked as per the system detailed in the request for proposals.

Board members agreed, by consensus, to continue with an Agreed Upon Procedures. Drescher & Malecki received the highest score. Motion by G. Eddy, seconded by B. Peck to engage Drescher and Malecki to perform the enumerated processes outlined in the request for proposals for fiscal years 2023 through 2027. Ayes-5, Nays-0. Motion carried.

Motion made B. Peck, seconded by G. Eddy to adjourn. The meeting adjourned at 5:00pm.

The next scheduled meeting of the NYS Route 3 Sewer/Development Board will be held on Monday, December 11, 2023 at 4:30pm at the T/Champion Municipal Building.

Christina Vargulick

Christina Vargulick, Secretary
NYS Route 3 Sewer Board of Commissioners