

Town of LeRay

Town Board Minutes

August 14, 2025

Call to Order

Proceedings of a Town Board Meeting held at the LeRay Town Municipal Office on August 14, 2025. The meeting was called to order at 4:00 p.m. by Supervisor Carpenter who led the room in the Pledge of Allegiance.

Open Regular Meeting

Leland J. Carpenter – Supervisor, Melissa L. Verne – Town Clerk, Nathan Toutant – Director of Finance/Clerk to Supervisor, Board Members in attendance: Samuel Biondolillo, Michael Gracey– **Absent**, Merle Otis, Patrick O'Donnell, James Burrows – Town Attorney, Debbie Biondolillo – Planning Board Chairperson, Lee Shimel – Zoning Enforcement Officer, William Vargulick – Town Assessor – **Absent**, Bruce Shawcross – Highway Superintendent, Mike Altieri – Town Engineer, Tony Goodrich– DANC – **Absent**, Lindsay Hess – DCO
Also in attendance: Ryan King

Approval of Minutes

The minutes from the meeting held on July 10, & July 24, 2025, were reviewed by the Board Members. A motion to approve the minutes as drafted was made by Councilman O'Donnell and seconded by Supervisor Carpenter.

The vote went as follows:			
Ayes:	4	Nays:	0
The motion passed.			

Report from Town Dog Control Officer – Lindsay Hess

DCO Hess submitted her monthly report.

Report from DANC – Tony Goodrich – Absent

Mr. Goodrich sent an email with his monthly report.

Report from Highway Superintendent – Bruce Shawcross

Mr. Shawcross gave his monthly report.

A motion was made by Councilman Biondolillo and seconded by Councilman Otis to accept the resignation of Michael Wilson from the Transfer site/Highway Department as of August 25, 2025.

The vote went as follows:			
Ayes:	4	Nays:	0
The motion passed.			

Report from the Town Engineer – Mike Altieri

Mr. Altieri discussed BCA's project updates. Ryan King was introduced to the Board and he discussed SWIPP efforts for projects, focusing on the Wewer project on Waddingham Road that is not in compliance with MS4.

Report from the Zoning Enforcement Officer – Lee Shimel

Mr. Shimel reported on potential unsafe building/structure located at 25587/686 US Route 11 and presented a structure assessment done by BCA to the Town Board.

RESOLUTION and ORDER Public Hearing – Potentially Unsafe Building/Structure Located at: 25587/686 US Route 11

WHEREAS, The Town Board previously adopted Local Law 2 of 2023 (Unsafe Building and Structure Law) in an effort to address buildings and structures that may be dangerous and/or unsafe by reason of damage by fire, the elements, age or general deterioration; and

WHEREAS, the Town Board recognizes that vacant building(s) or structure(s) not properly secured also serve as an attractive nuisance for young children who may be injured therein, as well as a point of congregation by vagrants and transients; and

WHEREAS, the Town's Enforcement Officer and Engineer have investigated and recommended that the building and/or structure located at: **25587/686 US Route 11, Evans Mills, NY 13637** and identified as **Tax Map No.: 64.20-1-33** is dangerous and/or unsafe and is otherwise in violation of the Unsafe Buildings and Structures Law. A copy of that investigation report is attached and incorporated by reference; and

WHEREAS, the Town Board has familiarized itself with this structure and property and has reviewed and considered the report, with certain attached materials, and is prepared to proceed.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED, by the Town Board of LeRay:

1. The Town Board concludes that it is likely that the building or structure located **25587/686 US Route 11, Evans Mills, NY 13637** is dangerous and/or unsafe and is in violation of the Unsafe Building and Structure Law
2. The Town's Enforcement Officer is directed to coordinate efforts with the Town Clerk for the preparation of a Notice of Public Hearing which shall be published, posted (including posting the property), and served upon the persons having legal interests in the subject property in accordance with the Unsafe Buildings and Structures Law.
3. The Public Hearing will be held at **8650 Leray St, Evans Mills**, New York on **September 11, 2025** at **4:10 p.m.** to determine whether the building(s) and/or structure(s) is dangerous and/or unsafe, and if so, whether the same shall be promptly demolished and removed.
4. This Resolution and Order shall take effect immediately.

The foregoing Resolution and Order was offered by Board Member, **Biondolillo**, and seconded by Board Member, **Otis**, and upon roll call vote of the Board was duly adopted as follows

Supervisor Leland J. Carpenter	Yes <u>X</u>	No <u> </u>
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Michael J. Gracey – Absent	Yes <u> </u>	No <u> </u>
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Samuel J. Biondolillo	Yes <u>X</u>	No <u> </u>
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Merle Otis	Yes <u>X</u>	No <u> </u>
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Patrick O'Donnell	Yes <u>X</u>	No <u> </u>
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Dated: August 14, 2025

Melissa L. Verne, Town Clerk

**RESOLUTION # 13 of 2025
ADOPTING THE 2025 JEFFERSON COUNTY
HAZARD MITIGATION PLAN**

WHEREAS, the LeRay Town Board recognizes the threat that hazards pose to people and property within Town of LeRay; and

WHEREAS, the Town of LeRay has prepared a multi-hazard mitigation plan, hereby known as 2025 Jefferson County Hazard Mitigation Plan in accordance with the Disaster Mitigation Act of 2000; and

WHEREAS, the 2025 Jefferson County Hazard Mitigation Plan identifies mitigation goals and actions to reduce or eliminate long-term risk to people and property in Town of LeRay from the impacts of future hazards and disasters; and

WHEREAS adoption by the LeRay Town Board demonstrates their commitment to hazard mitigation and achieving the goals outlined in the 2025 Jefferson County Hazard Mitigation Plan.

NOW THEREFORE, BE IT RESOLVED by the Town of LeRay , New York, that:

1. The foregoing recitations are incorporated herein and made a part hereof as if set forth herein.
2. In accordance with applicable law and Roberts Rules of Order, the Town Board of the Town of LeRay hereby adopts the 2025 Jefferson County Hazard Mitigation Plan. This plan, approved by the community, may be edited or amended after submission for review, but will not require the community to re-adopt any further iterations. This only applies to this specific plan and does not absolve the community from updating the plan in 5 years.
3. This Resolution shall take effect immediately.

The foregoing Resolution was offered by Board Member, **O'Donnell**, and seconded by Board Member, **Otis**, and upon roll call vote of the Board was duly adopted as follows:

Supervisor Leland J. Carpenter	Yes <u>X</u>	No <u> </u>
Michael J. Gracey – Absent	Yes <u> </u>	No <u> </u>
Samuel J. Biondolillo	Yes <u>X</u>	No <u> </u>
Merle Otis	Yes <u>X</u>	No <u> </u>
Patrick O'Donnell	Yes <u>X</u>	No <u> </u>

Dated: August 14, 2025

Melissa L. Verne, Town Clerk

Report from the Town Assessor – William Vargulick – Absent

No report.

Report from Planning Board

Mrs. Biondolillo reported on planning board projects.

A motion was made by Councilman O'Donnell and seconded by Supervisor Carpenter to accept the Resignation of Jessica Jenack, Community Development Coordinator effective August 29, 2025.

The vote went as follows:			
Ayes:	4	Nays:	0
The motion passed.			

Report from the Town Clerk – Melissa L. Verne

	Cash Balances as of July 31, 2025		Current Month Abstract 8	
General Fund	\$	2,163,703.87	\$	58,344.14
Highway Fund-Town wide	\$	1,211,285.24	\$	192,208.52
Highway Fund-Town Outside	\$	542,810.95	\$	55,696.48
Expendable Trust	\$	794.26	\$	0.00
Consolidated Water District	\$	2,202,265.89	\$	103,877.60
Water District # 3	\$	21,665.35	\$	32.00
Sewer District # 1	\$	867,261.26	\$	121,790.88
Sewer District # 2	\$	86,785.11	\$	1,388.29
Sewer District # 3	\$	4,537.19	\$	15,528.90
Sewer District # 4	\$	410,797.21	\$	10,275.42
Capital Project # 3 (Sewer Dist. 1)	\$	135,627.52	\$	0.00
Capital Project # 4W (Water 2 Imp)	\$	0.00	\$	0.00
Capital Project # 5 (Highway Fac.)	\$	0.00	\$	0.00
Trust & Agency	\$	218,176.71	\$	5,632.59

A motion was made by Councilman Biondolillo and seconded by Councilman O'Donnell that Abstract #8 vouchers 972-1120 in the amount of \$564,774.82 be paid from the above accounts.

The vote went as follows:			
Ayes:	4	Nays:	0
The motion passed.			

A motion was made by Supervisor Carpenter and seconded by Councilman Otis to accept the quote from Big Apple Music in the amount of \$1,700 to update the projector and components in the Court/Board Room.

The vote went as follows:			
Ayes:	4	Nays:	0
The motion passed.			

A motion was made by Councilman Biondolillo and seconded by Supervisor Carpenter to adjourn this meeting, at 5:16 p.m.to August 26, 2025 at 4:00 p.m.

The vote went as follows:			
Ayes:	4	Nays:	0
The motion passed.			

Respectfully given:

Melissa L. Verne

Melissa L. Verne, LeRay Town Clerk